Google Analytics Cheat Sheet

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Metrics

| Users | Unique visits to website during time frame specified |
|----------------------|--|
| New Users | Number of users who hadn't visited the site before |
| Sessions | Total number of sessions including multiple sessions per user |
| Bounce Rate | Percentage of users leaving your website without viewing a second page |
| Page Views | Number of pages viewed in total |
| Pages/Session | Average number of pages viewed per session |
| Avg Session Duration | Average time spent on site/app |
| Conversions | Number of goal events executed (see below) |

Reports

| Real-time | Real time overview of who's on the site broken down by locations, traffic sources, content, events and conversions |
|---------------|--|
| Audience | Explore your audience with demographics, browser, device, location, lifetime value & benchmarking data. |
| Acquisition | Where is driving traffic? This is where utm tracking can be analysed. Organic search traffic in Acquisition > search console > queries. |
| Behaviour | Visualise user behaviour as they travel through the site. Entry/Exit pages insights. Additional content reporting and site speed metrics. |
| Conversions | Track goals and conversion events including revenues. |
| Customization | Build custom reports and alerts |

UTM URL Tags

| utm_source= | Set the traffic source by placing in URL https://mydomain.com/?utm_source=xyz |
|---------------|---|
| utm_medium= | Set the traffic medium such as social, ppc, affiliate |
| utm_campaign= | Give each marketing campaign a unique reference |

Goals/Events

| Fire Event From Javascript | gtag('event', '', { 'event_category': '', 'event_label': '','value': ''}); |
|----------------------------|--|
| Setup Goals | Settings ♥ > All Website Data > Goals > New Goal |

Install

| gtag.js | Settings ♥ > Property > Tracking Info > Tracking Code |
|--------------------|---|
| Google Tag Manager | https://marketingplatform.google.com/about/tag-manager/ |
| Wordpress | Install via Google Site Kit plugin |